Working with teams

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Teams in Projectplace are groups of people that have a shared goal or objective. Teams can be competency-based (such as IT, marketing, sales, or design) or cross-functional groups of people who don’t necessarily work in the same department or organization, but need to work together to complete a project.

Team members can use the Team overview page to see a variety of details about their teams, including what other team members are working on, the number of assignments in progress, and the workspaces connected to the team. You can also use the Team overview to conduct conversations within other team members.

One important attribute of teams is the ability to invite an entire team into a workspace, simplifying the invitation process. This feature is useful in a scenario where a project manager needs to add a resource from another team to a project. Instead of searching for an individual contributor on another team, they can simply invite the team and then that team can choose the best resource for the project.

There are no limits as to how many teams can be created within an account, and account members can be part of any number of teams.

Account Administrators working with Teams

Account administrators can manage all teams in the account from the Teams tab of the Account administration tool. Managing team memberships and creating, editing, and deleting teams can all be managed from this tool.

Team Members working with Teams

All account members can view and interact with their teams, as well as create new teams from the My teams tab.
To view your teams and create new teams:

1. Click the My teams tab.
2. A drop-down menu appears. Select one of your teams to view the Team overview page for the selected team, or select Create team to create a new team.

Workspace Administrators working with Teams

Teams can be invited into workspaces from the Members tab in a workspace.

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